

From: [Marc Kirkpatrick](#)
To: [Kelly Bacon \(CD\)](#); [John Hein](#); jerry@martensllc.com
Subject: RE: SP-20-00004 Hein - Transmittal of comments and Request for additional information 8-21-20
Date: Monday, August 31, 2020 11:09:19 AM
Attachments: [image002.png](#)

Hi Kelly,

Please provide us a 14-day extension on responding to the comments dated August 21st, 2020.

Thank you!

Marc Kirkpatrick

Principal

D: 509-656-4176

MKirkpatrick@EncompassES.net

www.EncompassES.net

Eastern Washington: [407 Swiftwater Blvd., Cle Elum, WA 98922](#) | **P:** (509) 674-7433

Western Washington: [165 NE Juniper St., Suite 201, Issaquah, WA 98027](#) | **P:** (425) 392-0250

A message regarding COVID-19: Over the last several years Encompass has made significant business continuity investments to ensure our ability to operate during a local, regional or national disaster. At no point did we envision a global pandemic. While our top priority is the safety of our employees, we want to assure our clients that, despite some delays that are out of our control and unavoidable, we are currently operating with minimal disruptions. Our physical offices are closed to outside visitors but employees are transitioning back into the office, phones will be answered and your project will continue to move forward as much as possible given the circumstances.

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From: Kelly Bacon (CD) <kelly.bacon.cd@co.kittitas.wa.us>

Sent: Friday, August 21, 2020 8:23 AM

To: John Hein <johnhein@shoemakermfg.com>; jerry@martensllc.com; Marc Kirkpatrick <mkirkpatrick@encompasses.net>

Subject: SP-20-00004 Hein - Transmittal of comments and Request for additional information 8-21-20

Good morning,

Attached please find correspondence in regards to SP-20-00004 Hein. A hard copy of the letter and all enclosures will be mailed out. Please have all responses and additional information submitted to our office by 5:00pm on September 4, 2020. Please let me know if you need additional time to draft your responses prior to September 4, 2020.

Please let me know if there are any questions.

Thank you,

Kelly Bacon

Planner I

Kittitas County Community Development Services

411 N. Ruby Street, Ste 2

Ellensburg, WA 98926

Office: (509) 962-7539

Kelly.bacon.cd@co.kittitas.wa.us

Please Note: In an effort to mitigate the spread of COVID-19 and the Governor's "Safe Start" reopening plan, Kittitas County Community Development Services is currently in Phase 3 and is open to the public in a limited capacity. At this time many of us are on a rotating schedule working from home and in the office; during this time I will do my best to respond to you as promptly as possible.

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